

CHARLOTTE KLEIN DANCE CENTERS

1122 Pleasant St.
Worcester, MA 01602
(508) 753-6110

Excellence in Dance Education

Westmeadow Plaza
Westboro, MA 01581
(508) 366-8961

GENERAL INFORMATION and STUDIO POLICY, 2008-2009 SEASON

The Charlotte Klein Dance Centers offer a complete program of dance education for children and teens at 1122 Pleasant Street in Worcester and at Westmeadow Plaza in Westboro. Classes are available for all levels from beginner to advanced. A multiple-class professional program for those interested in intensive dance study is also provided. A special program, Dance and Entertainment Arts, is offered in the summer session.

FALL REGISTRATION

Worcester and Westboro Studios *

Monday, August 25 to Thursday, August 28, 2:00 PM to 7:00 PM *

(see "DRESS CODE" sheet for studio Dancewear requirements)

**Closed Friday, August 29 through Monday, September 1 for Labor Day weekend

*Dancewear at Workout Warehouse

Registrations will be accepted by mail or in person at the studios through September 5, 2008

Classes begin Monday September 8, 2008

CLASS LEVELS AND PLACEMENT: Our studio uses a system of levels to match students as closely as possible within each class and subject. Students are placed based on age and years of experience as well as on size, skill level, coordination, musicality, concentration and maturity in accepting corrections. Each class can therefore be paced to meet the needs of the majority. It is important for parents and students to understand, however, that **dance class levels are not the same as grade levels in school, and that dance students may not always change levels each year.** This does not mean that they have not made progress or that they are being "held back". In fact, in most cases the entire class progresses as a unit. Students dancing way above their level will be moved accordingly, based on evaluations by their teachers.

PERFORMANCES, COMPETITIONS AND OTHER OPTIONAL ACTIVITIES: During the year, many of our students have opportunities to participate in activities such as master classes, competitions and community performances. We encourage eligible students to take advantage of these opportunities. Information including rehearsal schedules and costs for special choreography, costumes and entry fees etc. will be provided in advance of each event. These charges will be billed to your account and due upon receipt.

COMPETITION ELIGIBILITY: Students interested in participating in dance competitions must be enrolled in a program of 4 or more classes weekly to be eligible for special choreography. At least one of the classes must be ballet. Notify Charlotte or Christine to see if your child is ready and interested in participating in competitions.

FUND-RAISING PROJECTS are conducted throughout the year by participating students to help defray competition and travel expenses. Your ongoing support of these activities is most sincerely appreciated.

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PAYMENT TERMS AND TUITION RATES, 2008/2009 SEASON

TUITION is for the entire school year (September, 2008 to June, 2009 excluding holidays) and is based on the number of class hours per week in which each student is enrolled. The tuition total is divided into four equal installments. The first installment plus an enrollment fee of \$25.00 per student (maximum \$50.00 per family) are due at registration, with each of the remaining installments due at the studio or postmarked on or before November 10th, January 10th and March 10th.

*****PROMPT TUITION PAYMENT DISCOUNT:** You may deduct \$10.00 off your tuition payments if they are received on time as noted above. Master Card, Visa, Amex or Discover Cards will be accepted. Payments may be budgeted monthly if necessary providing special arrangement is made with the office at registration. Scholarships may be available for families having financial need. Scholarship application forms, available upon request from the studio office, should be completed and submitted with the Student Enrollment Form before September 1, 2007. First tuition payment is due at registration pending notification of scholarships.

General Information Continued on the back

SCHEDULE CHANGES: Tuition adjustments will be made due to changes in class hours. Charlotte Klein must approve all schedule changes.

ABSENCES AND MAKEUP LESSONS: Lessons missed may be made up in an alternate class of the same or lower level in which the student is enrolled. Students must sign in at the desk before entering a make-up class.

SNOW CANCELLATIONS: will be announced on local radio stations in Worcester and Westboro and Framingham areas. and www.wtag.com. Students may make-up any lessons missed per the policy noted above.

NO REFUNDS OR CREDITS WILL BE GRANTED FOR MISSED LESSONS OR FOR LESSONS DROPPED DURING A CURRENT INSTALLMENT PERIOD. TAKE MAKE-UP LESSONS BEFORE FEBRUARY 15, 2009.

TUITION AND FEE SCHEDULE

REGISTRATION FEE: \$25.00 per student, maximum \$50.00 per family.

(Deduct a \$10.00 Discount when Tuition Installment Payments are received by the 10th of the month.)

<u>CLASS HOURS PER WEEK *</u>	<u>4 INSTALLMENTS EACH</u>	<u>TOTAL FOR YEAR</u>
45 Minute Classes (Terrific Twos and Creative Movement Classes Only).....	\$119.00.....	\$476.00
1 Hour.....	\$139.00.....	\$556.00
2.....	\$264.00.....	\$1056.00
3.....	\$330.00.....	\$1320.00
4.....	\$438.00.....	\$1752.00
5.....	\$524.00.....	\$2096.00
6.....	\$618.00.....	\$2472.00
7.....	\$634.00.....	\$2536.00
8.....	\$649.00.....	\$2596.00

Any hourly rate not listed above will be determined at Registration

REMEMBER: You may deduct \$10.00 off tuition payments received by the 10th of the month due.
(A fee of \$20.00 will be charged for checks returned for non-sufficient funds and any pre-payment discounts taken will be charged back to your account.)

RECITAL COSTUMES: Costume deposits as follows will be billed to each account on November 1, with payment due by November 15, 2008.

\$60.00 per class, Terrific Twos to Danceworks

\$65.00 per class, 1 to 3 classes Tap/Jazz and up *

\$200.00 for 4 or more recital classes*

Master Card, Visa, Amex, Discover or Debit Cards will be accepted.

*Balances for recital costumes, tights and other accessories (if any) will be due by March 15, 2009.